

Haringey Discretionary Grant Scheme

Principles applied to developing Haringey's Local Scheme

- 1.1. As there are limited resources available for this scheme, and in order to support as many local businesses as possible, grants will be capped at £5k.
- 1.2. The scheme has been designed with this grant cap, with the objective of being able to pay a grant to all eligible businesses who are successful with their applications.
- 1.3. However, it should be recognised that it is possible more applications may be received from eligible businesses than estimated. In this event, applications will be processed in order of receipt until all the allocated funding has been used. This could mean that some businesses who apply in the 2 week window will not be successful in their application.

Priority Groups

- 1.4. In line with the guidance shown in appendix 1 section 1.5.4, nurseries with a rateable value or annual rent or annual mortgage below £51,000 will be eligible.
- 1.5. The estimated number of businesses who could be supported across the five groups:
 - 1.5.1. Small businesses in shared office or other flexible workspaces (including co-working space) **750-950**
 - 1.5.2. Regular market traders with fixed property costs – **10-20**
 - 1.5.3. Bed and Breakfasts – **5-10**
 - 1.5.4. Charity properties – **135**
 - 1.5.5. Nurseries – **70**

Application and Checking Process

- 1.6. An online application form has been designed that collects information required to check eligibility, calculate grant payments and make the payment as quickly as possible.
- 1.7. The form allows for uploading of supporting documentation at time of application (although with instructions on how to email this if any issues).
- 1.8. Applicants will be given a unique reference number and instructed to quote this in all correspondence.

- 1.9. There will be a declaration that is 'signed' with applicant confirming eligibility and that State Aid requirements are met by accepting the grant.
- 1.10. There will be a statement regarding fraudulent declarations.
- 1.11. Audit & Risk have been part of the team developing the scheme and have agreed that the majority of information provided will be on a self-declaration basis with spot checking being undertaken.
- 1.12. Applications will be checked to ensure a payment has not been made under either of the initial 2 schemes.
- 1.13. Checks will be done with Companies House where relevant.
- 1.14. We will use workspace providers and landlords to verify some information such as occupancy and rent levels – applicants are advised of this on the form.
- 1.15. If a business is considered eligible for either of the other 2 schemes, then they will be processed under the relevant scheme.
- 1.16. We will endeavour to process all applications in 5 working days.